

**Griffin House Preparatory School**

**Fees in Advance Scheme  
Application Form and Agreement**



GRIFFIN HOUSE  
PREPARATORY SCHOOL

Name of Child .....

Who is \*currently in Year .....

or

\*entered for admission in .....

1. We agree to the conditions set out in the FIA Terms and Conditions of 6 June 2024.
2. We hereby confirm that we have instructed our/my bank to make a direct transfer for £.....  
to Griffin House Preparatory School on the basis of the current Standard Table annexed:

Bank: Barclays Bank PLC  
Account Name: Griffin House School Limited  
Sort Code: 204089  
Account Number: 53355543  
IBAN: GB49BARC20408953355543

3. Payment of this sum will prepay fees towards the cost of our child's education each term from ..... (term and date) for ..... (No. of terms) by an amount of the relevant Prepayments in accordance with the FIA Terms and Conditions.

**IMPORTANT – PLEASE READ THIS SECTION CAREFULLY BEFORE SIGNING BELOW.**

**Before joining the School's Scheme, please note:**

- lump sum payments into the Scheme are non-refundable, except in the circumstances set out in clause 3) and clause 13) of the FIA Terms and Conditions;
- if the School becomes insolvent or is otherwise unable to pay its debts, parents who have paid in advance will be unsecured creditors and may not therefore receive a refund of any portion of the lump sum paid (please see clause 4) in the FIA Terms and Conditions for more information on this);
- parents are responsible for paying to the School the difference between the total amount owed to the School per term and the amount that has already been prepaid for that term under this Scheme (please see clause 6) in the FIA Terms and Conditions for more information on this);
- if there is a change to VAT legislation which imposes a VAT charge on school fees, and this change impacts payments made into the Scheme, parents will be responsible for paying additional amounts equal to any VAT which is due on school fees, including for any terms covered by payments into the Scheme;
- parents should take their own legal, tax and financial planning advice if they have any questions or concerns about joining the Scheme.

<p>Signature of Parent <u>(required whoever makes the payment)</u></p> <p><b>Signed by:</b></p> <p>..... (signature)</p> <p>..... (print name)</p> <p>..... (date)</p> <p>..... (relationship to child)</p> <p><input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.</p> <p>.....</p> <p>.....</p> <p>..... (address)</p>	<p>Signature of Parent <u>(required whoever makes the payment)</u></p> <p><b>Signed by:</b></p> <p>..... (signature)</p> <p>..... (print name)</p> <p>..... (date)</p> <p>..... (relationship to child)</p> <p><input type="checkbox"/> Tick here to confirm this signatory has parental responsibility for the child.</p> <p>.....</p> <p>.....</p> <p>..... (address)</p>
<p>Signature of person making payment (Payer) <u>(required if different from Parents)</u></p> <p>.....</p> <p>Relationship to the Child</p> <p>.....</p> <p>Date.....</p> <p>Permanent Address:</p> <p>.....</p> <p>.....</p> <p>.....</p>	
<p>Should you require further advice or information about the Scheme, please contact the Bursar.</p>	